

Resources and Fire & Rescue Overview and Scrutiny Committee

12 December 2018

Work Programme 2018/2019

Recommendations

That the Resources and Fire and Rescue Services Overview and Scrutiny Committee:

- 1) Agrees the updated 2018/2019 Work Programme and makes any additional comments or changes, as required; and
- 2) Notes the scheduled future meeting dates.

1. Work Programme

The updated Work Programme for 2018/2019 is attached at Appendix A and will show the committee what items have been considered and what is still outstanding.

2. Briefing Notes

A number of briefing notes have been provided or scheduled to be provided to the committee during 2018/2019 as listed in Appendix A.

3. Dates of Future Meetings

Future meetings of the Committee have been scheduled for 2pm on the following dates:

- 27 February 2019
- 5 June 2019
- 26 September 2019
- 18 December 2019
- 25 March 2020

	Name	Contact details
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**Resources and Fire & Rescue Overview and Scrutiny Committee
Work Programme 2018/19 – 12 December 2018**

Appendix A

Items for future meetings

Item	Report detail	Date of next report
Questions to the Portfolio Holders / Forward Plan	Report which includes Forward Plan decisions relevant to the remit of the Committee	* Standing item for every meeting
Treasury Management	Updated briefing note to be provided to the Committee regarding Capital Slippage	*Standing item for every other meeting – <i>next due 12 December 2018</i>
Finance	Capital Strategy	27 February 2019
Performance	One Organisational Plan Quarterly Progress Report - Q2	12 December 2018
Warwickshire Fire and Rescue	HMICFRS final inspection report (expected 14 December 2018)	27 February 2019
	Activity in Addressing the Risks Associated with Derelict Buildings	12 December 2018
	WFRS Task and Finish Group – IRMP Report	27 February 2019
Customer Services	Digital Strategy – to include a timeline of events and guide lines	12 December 2018
	Corporate Customer Feedback Annual Report 2017/18	12 December 2018

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Appendix A

Briefing Notes requested

Item	Briefing Note detail	Date requested	Date circulated
Warwickshire Fire & Rescue	Information regarding work being done with the District and Borough Councils following the public enquiry into Grenfell Tower	10 September 2018 at the Chair and Group Spokes meeting	
	Detailed information requested on the number, type and location of Road Traffic Collisions (RTCs) in the county	19 September 2018	28 September 2018
Customer Services	Information to be provided on website downtime in addition to an action plan and timescales for the implementation of resolutions to issues raised by members.	11 July 2018	23 July 2018
Finance	Information to be provided on capital project completed on time	19 September 2018	28 September 2018

Any other Business

Item	Detail	Date raised	Completed
Warwickshire Fire and Rescue Service	The Task and Finish Group for the Integrated Risk Management Plan (IRMP) is to be re-established later in the year to review the new IRMP	25 April 2018	19 September 2018